

BILL NO. S-94-12-04

SPECIAL ORDINANCE NO. S-98-94

AN ORDINANCE approving the awarding of I.T.B. #4G0B0003 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and MORRISON KATTMAN MENZE, INC. for the PARKS AND RECREATIONS DEPARTMENT.


NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That I.T.B. #4G0B0003 between the City of Fort Wayne, by and through its Department of Purchasing and MORRISON KATTMAN MENZIE, INC. for the Parks and Recreation Department, respectfully for:

professional services related to the Pool Renovations Category of the General Obligation Bond for the Parks and Recreation Department;

involving a total cost of One Hundred Twenty-Seven Thousand Two Hundred Sixty and no/100 Dollars (\$127,260.00), all as more particularly set forth in said I.T.B. #4G0B0003, which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Council Member

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCaulay, City Attorney

Read the first time in full and on motion by Schmidt,  
seconded by \_\_\_\_\_, and duly adopted, read the second time by  
title and referred to the Committee on Finance (and the  
City Plan Commission for recommendation) and Public Hearing to be held after  
due legal notice, at the Common Council Conference Room 128, City-County  
Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_ day  
of \_\_\_\_\_, 19\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.S.T.

DATED: 12-13-94

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Schmidt,  
seconded by \_\_\_\_\_, and duly adopted, placed on its passage.  
PASSED LOST by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
TOTAL VOTES	<u>7</u>			<u>2</u>
BRADBURY	<u>✓</u>			
EDMONDS				<u>✓</u>
GiaQUINTA				<u>✓</u>
HENRY	<u>✓</u>			
LONG	<u>✓</u>			
LUNSEY	<u>✓</u>			
RAVINE	<u>✓</u>			
SCHMIDT	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 12-27-94

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne,  
Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)

(SPECIAL) (ZONING) ORDINANCE RESOLUTION NO. S-98-94  
on the 27th day of December, 1994

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Rebecca Parrie  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on  
the 28th day of December, 1994,  
at the hour of 11:45 o'clock A. M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 29th day of December,  
1994, at the hour of 2:45 o'clock P. M., E.S.T.

Paul Helmke  
PAUL HELMKE, MAYOR

# MEMORANDUM



**Date:** December 5, 1994  
**To:** City Council Members  
**From:** Jeff Baxter, Fort Wayne Parks & Recreation Department  
**CC:** File  
**Subject:** Professional Services Contract - Morrison Kattman Menze Inc.

J-94-12-04

The Fort Wayne Parks & Recreation Department is requesting approval for a contract with Morrison Kattman Menze Inc.. The contract is for professional services related to the Pool Renovations Category of the General Obligation Bond Issue. This category includes renovations to pools at Northside, McMillen, Swinney and Memorial Parks.

Services will include preliminary and final cost estimates, preliminary and final plans, all design work, contract documents, bid process assistance, and construction management.

A Request for Qualifications (RFQ) was solicited earlier this year for professional services related to all categories of the Bond Issue. This request was mailed to forty four firms. Of this number, sixteen firms submitted qualifications.

A Review Committee was organized to review these qualifications and decide which firms would be ask to submit fee proposals. The committee was made up of four Administrative staff members and two Park Commissioners.

## FROM THE DESK OF...

JEFF BAXTER  
MANAGER, DESIGN & ENGINEERING SECTION  
FORT WAYNE PARKS & RECREATION DEPARTMENT  
705 EAST STATE BLVD.  
FORT WAYNE IN 46805

427-1253  
Fax: 427-1289

Request for Proposals (RFP) were solicited from twelve of the sixteen firms. The proposals were to include basic fees for prime and sub consultant services and estimated reimburseables. Within the pool category twelve firms had submitted qualifications. Fee proposals were requested

from four of these firms (see attachment "A").

The committee reviewed these proposals and firms were chosen for recommendation based on the following criteria:

- ☐ Related experience in the selected category of work.
- ☐ Past experience in working with the Fort Wayne Parks & Recreation Department
- ☐ Cost for basic services as outlined in the RFP
- ☐ Estimated costs for reimbursable services
- ☐ Work loads
- ☐ Local personnel
- ☐ Firms proximity to the projects
- ☐ Extent of work requiring sub consultants
- ☐ Special or unique experience in the selected category.

Morrison Kattman Menze met all requirements of the RFP and submitted the lowest proposal based on basic fees and estimated reimburseables (see attachment "B"). The low proposer, based on basic fees, did not include sub consultant fees in its basic fee as outlined specifically in the RFP. Instead they had included these fees under reimburseables.

The review committee has recommended, to the Board of Park Commissioners, that a contract be awarded to Morrison Kattman Menze Inc. for the basic fee proposal of \$127, 260.00. The Board of Park Commissioners has accepted this recommendation and authorized Mr. Robert Arnold to enter into a contract with this firm.

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions please feel free to contact me at 427-1253 or Jerry Byanski at 427-1242. Thank you in advance.

Schmidt Associates Inc.  
Mr. Richard Roberts  
320 Vermont Street  
Indianapolis IN 46204

Able Ringham Moake Park Inc.  
Mr. Steven Park  
202 West Berry Street  
Fort Wayne IN 46802

Morrison Kattman Menze  
Mr. George Morrison  
133 West Columbia Street  
Fort Wayne IN 46802

MSKTD & Associates  
Mr. Jim Kratzert  
1715 Magnavox Way  
Fort Wayne IN 46804

BUILDINGS & MISCELLANEOUS

MSKTD & Associates  
Mr. Jim Kratzert  
1715 Magnavox Way  
Fort Wayne IN 46804

Hoch Mynhier Rajchel  
Mr. Mark Mynhier  
809 South Calhoun  
Fort Wayne IN 46802

Hornak Kim Associates  
Mr. Dennis Kim  
2118 Inwood Drive Suite 115  
Fort Wayne IN 46815

Able Ringham Moake Park Inc.  
Mr. Steven Park  
202 West Berry Street  
Fort Wayne IN 46802

Morrison Kattman Menze  
Mr. George Morrison  
133 West Columbia Street  
Fort Wayne IN 46802

PAVING

Schenkel Schultz  
Architects/Engineers  
Mr. David Sholl  
3702 Rupp Drive  
Fort Wayne IN 46815

Bonar & Associates  
Mr. Mike Fitch  
616 South Harrison Street  
Fort Wayne IN 46802

Gensic & Associates  
Mr. Mike Gensic  
311 Airport North Office Park  
Fort Wayne IN 46825

Hoch Mynhier Rajchel  
Mr. Mark Mynhier  
809 South Calhoun  
Fort Wayne IN 46802

Hornak Kim Associates  
Mr. Dennis Kim  
2118 Inwood Drive Suite 115  
Fort Wayne IN 46815

Design Collaborative Inc.  
Mr. Ronald Dick  
108 West Columbia St.  
Fort Wayne IN 46802

UTILITIES / SPORTS LIGHTING

Schenkel Schultz  
Architects/Engineers  
Mr. David Sholl  
3702 Rupp Drive  
Fort Wayne IN 46815

Bonar & Associates  
Mr. Mike Fitch  
616 South Harrison Street  
Fort Wayne IN 46802

Gensic & Associates  
Mr. Mike Gensic  
311 Airport North Office Park  
Fort Wayne IN 46825

Able Ringham Moake Park Inc.  
Mr. Steven Park  
202 West Berry Street  
Fort Wayne IN 46802

MSKTD & Associates  
Mr. Jim Kratzert  
1715 Magnavox Way  
Fort Wayne IN 46804

Design Collaborative Inc.  
Mr. Ronald Dick  
108 West Columbia St.  
Fort Wayne IN 46802

KREAGER PARK DEVELOPMENT

Vintage Archonics Group  
Mr. Marvin Bok  
8205 Lima Road  
Fort Wayne IN 46818

Schmidt Associates Inc.  
Mr. Richard Roberts  
320 Vermont Street  
Indianapolis IN 46204

Morrison Kattman Menze  
Mr. George Morrison  
133 West Columbia Street  
Fort Wayne IN 46802

Martin Riley Mock Arch/Cons.  
Mr. Victor Martin  
222 West Berry St.  
Fort Wayne, IN 46802

Schenkel Schultz  
Architects/Engineers  
Mr. David Sholl  
3702 Rupp Drive  
Fort Wayne IN 46815

MORRISON  
KATTMAN  
MENZIE

## FORT WAYNE, INDIANA

## PARKS &amp; RECREATION DEPARTMENT

7/13/1994

## G03 CATEGORY: POOLS

No. Projects	Budget	Scope Phase Fee Proposal	Scope Phase Estimated Reimbursable Costs	Design Phase Fee Proposal	Design Phase Estimated Reimbursable Costs	Constr Phase Fee Proposal	Constr Phase Estimated Reimbursable Costs	TOTAL FEE PROPOSAL	% OF BUDGET	TOTAL ESTIMATED REIM. COSTS	TOTAL FEE & REIM. COSTS
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1 Swimming Pool Enhancements - Northside,  
McMillen, Swinney, & Memorial Parks

\$ 1,834,399

TOTALS: \$ 1,834,399

Note A: The above budget amounts are estimated and INCLUDE A/E fees and Contingencies. Your Fee Proposal MUST be structured within these budget limitations. Professional fees SHALL include both Prime and Sub-Consultant services. Realistic estimates of cost for REIMBURSABLES for each shall be shown. Fees for adequate Construction Monitoring should be included in the Construction Phase Fees.

Note B: The Shoaff Family Aquatic Center Project has been deleted from the General Obligation Bond Issue.

Consultant	Budget	Scope Phase Fee Proposal	Scope Phase Estimated Reimbursable Costs	Design Phase Fee Proposal	Design Phase Estimated Reimbursable Costs	Constr Phase Fee Proposal	Constr Phase Estimated Reimbursable Costs	TOTAL FEE PROPOSAL	% OF BUDGET	TOTAL ESTIMATED REIM. COSTS	TOTAL FEE & REIM. COSTS
A MSKTD & Associates	\$1,834,399	\$41,000	\$10,800	\$59,000	\$2,600	\$28,000	\$0	\$128,000	6.98%	\$13,400	\$141,400
B Schmidt & Associates		\$26,813	\$21,000	\$58,987	\$30,000	\$21,450	\$5,000	\$107,250	5.85%	\$58,000	\$163,250
C Able Ringham Moake Park		\$38,250	\$800	\$78,500	\$14,500	\$38,250	\$1,500	\$153,000	8.34%	\$16,800	\$169,800
D MORRISON KATTMAN MENZIE		\$44,540	\$3,000	\$57,270	\$3,000	\$25,450	\$1,000	\$127,260	6.94%	\$7,000	\$134,260

## Sub consultants

A Leisure Concepts, Water Tech if needed  
B Water Tech, Bonar & Associates  
C Did not say  
D Leisure Concepts, Water Technology

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of I.T.B. No. 4GOB0003 for professional services for GOB pool renovations for the Park Department.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED: The low proposers fees did not include sub consultant fees, as specifically requested, in its basic fees. Instead these fees were included under estimated reimbursables. When fees and reimbursable were totaled Morrison Kattman Menze was lowest and most responsive.

EFFECT OF PASSAGE: Professional services for GOB category: Pool renovations, renovations to Northside, McMillen, Swinney, and Memorial Pools. Services will include all design, cost estimates, preliminary and final plans, bid documents, bid process assistance, and construction management.

IF REPLACEMENT, WHAT NECESSITATES:

EFFECT OF NON-PASSAGE: Renovations to pool under the General Obligation Bond Issue would be delayed or would not occur.

MONIES INVOLVED: Morrison Kattman Menze, Inc. \$127,260.00

PRICE AGREEMENT: PURCHASE ORDER: Yes

SOURCE OF FUNDING: Park Department 433-121-BOND-4399

PRIOR APPROVAL: No DATE:  
(IF APPLICABLE)

Total amount spent as of 12/7/94: \$705,362.13

BILL NO. S-94-12-04

REPORT OF THE COMMITTEE ON  
FINANCE  
CLETUS R. EDMONDS - DONALD J. SCHMIDT - CO-CHAIR  
ARCHIE L. LUNSEY  
DAVID C. LONG

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding  
of I.T.B. #4GOB0003 Department of Purchasing and Morrison Kattman Menze,  
Inc. for the Parks and Recreation Department

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

Cletus R Edmonds

DATED: 12-27-94.

Sandra E. Kennedy  
City Clerk